



# POLICY FOR MANAGING OPEN ACCESS AT DMU

Created:	May 2013
Minor modifications:	October 2015, October 2021
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Modified by:	Mandy Thomas
Originating Department:	Research, Business and Innovation Directorate
Approved by:	Executive Board
Date of approval:	8 May 2013
Status:	Approved

## 1. Position Statement

1.1. De Montfort University supports the principle that the results of publicly-

### 3. Scope

3.1. This policy applies to all research outputs authored or co-authored by staff and postgraduate research students at De Montfort University. While the full text of peer-reviewed journal articles and conference papers are required to be deposited in DORA, the inclusion of other outputs such as monographs and book chapters is strongly encouraged.

### 4. Policy statements

#### 4.1. Deposit of research outputs

4.1.1. Authors are required to deposit the metadata of all forms of research output in DORA, the institutional repository. This includes outputs co-authored with another institution.

4.1.2. Authors are required to deposit in DORA a full text version of all peer-reviewed journal articles and peer-reviewed conference proceedings accepted for publication from 1 April 2016 (including where co-authored with another institution). This is usually the final, refereed, corrected, accepted draft (author's accepted manuscript). This must be deposited within three months of publisher acceptance.

4.1.3. Authors are also encouraged to deposit in DORA, subject to any publishers' restrictions, a full text version of papers published since 1 January 2014.

4.1.4. The publisher final version of the paper must only be submitted to DORA if the author's agreement with the publisher allows this (eg. If published through the Gold route)

4.1.5. Authors are required to use 'De Montfort University' when stating their address within the research output.

4.1.6. Authors are encouraged to deposit in DORA, subject to any publishers' restrictions, other forms of research output, eg. Monographs, book chapters, multi

## 5. Responsibilities

5.1. Authors are responsible for:

5.1.1.

## 7. Monitoring

7.1. The University Research and Innovation Committee will monitor the